



# LALOR PRIMARY SCHOOL

6<sup>th</sup> February 2024

Dear parent/guardian,

Lalor Primary School is looking forward to another great year of teaching and learning and would like to advise you of Lalor Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Trevor Robinson*  
Principal

*Rae Parrish*  
School Council Representative



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| Yr 2 Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum  | Amount          |
|--|-----------------|
| Essential classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>● Art – paint, crayons, canvas, glitter, coloured paper (\$93.50)</li> <li>● Science – chemicals (LPS is covering cost)</li> <li>● Mathematics – numeracy blocks (LPS is covering cost)</li> <li>● English – book boxes (LPS is covering cost)</li> <li>● Sports – equipment (LPS is covering cost)</li> </ul> | \$93.50         |
| Online subscriptions <ul style="list-style-type: none"> <li>● Reading Eggs (\$17.50)</li> <li>● PMe Collection (\$10.00)</li> <li>● Mathletics (\$14.00)</li> </ul>  | \$41.50         |
| ICT devices – Each child will have their own iPad device supplied by the school and kept onsite. (LPS is covering cost)  | \$0             |
| Swimming and water safety program<br><i>Please note:- CSEF can be used to pay swimming.</i><br><i>If you have applied and have CSEF available do not select to pay here, wait for the event to be posted on Compass later in the year</i>  | \$35.00         |
| Printing and photocopying of worksheets and learning materials (LPS is covering cost)  | \$0             |
| School events <ul style="list-style-type: none"> <li>● Athletics carnival - entry and transport (not offered for this year level)</li> <li>● Multicultural day (\$0)</li> </ul>  | \$0             |
| <b>Total Yr 2 Curriculum Contributions</b>   | <b>\$170.00</b> |
| Other Yr 2 Contributions - for non-curriculum items and activities   | Amount          |
| School Sports Victoria affiliation   | \$10.00         |



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|   |                |
|---|----------------|
| Student wellbeing programs                  | \$10.00        |
| First aid equipment                         | \$10.00        |
| School grounds maintenance and improvements | \$10.00        |
| <b>Total Other Yr 2 Contributions</b>       | <b>\$40.00</b> |

## Yr 2 Extra-Curricular Items and Activities – provided on a user-pays basis.

Lalor Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

| Yr 2 Extra-Curricular Items and Activities  | Amount     |
|---|------------|
| School camp (not offered in this year level)  | \$0        |
| Interschool sports program (not offered in this year level)   | \$0        |
| Excursion to be scheduled (excursion costs are covered by the school except for an end of year excursion some year levels organise that families pay) | TBA        |
| <b>Total Yr 2 Extra-Curricular Items and Activities</b>   | <b>\$0</b> |

## Financial Support for Families

Lalor Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities



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For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

*Rae Parrish*  
*Assistant Principal*  
*Ph: 03 9465 3037 | Email: [rae.parrish@education.vic.gov.au](mailto:rae.parrish@education.vic.gov.au)*

*Janene Tessari*  
*Business Manager*  
*Ph: 03 9465 3037 | Email: [janene.tessari@education.vic.gov.au](mailto:janene.tessari@education.vic.gov.au)*

## Yr 2 Total

| Category  | Totals          |
|---|-----------------|
| Curriculum Contributions                        | \$170.00        |
| Other Contributions <i>(Non-tax deductible)</i> | \$40.00         |
| Extra-Curricular Items and Activities           | \$0             |
| <b>Yr 2 Total</b>                               | <b>\$210.00</b> |

## Payment methods

- Please pay via Compass (course confirmation/payments)
- Payment plan is available.



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## **Refunds**

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.